

MINUTES OF OPEN PUBLIC MEETING

DIAMOND VALLEY WATER DISTRICT BOARD OF DIRECTORS

PRESCOTT VALLEY TOWN HALL
CONFERENCE ROOM #330 3RD FLOOR
7501 E. SKOOG BLVD., PRESCOTT VALLEY, AZ 86314

5:00 PM Thursday, October 27, 2022

CALL to ORDER

Chair Mike Schumacher called the **Regular Meeting** to order at 5:13 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

MIKE SCHUMACHER (P) JO ANN HOLT (P) KURT WOMACK (P)
NICHOLE KOWALSKI (NP) RICK COSTIANES (P)

Also present: No Members of the Public. **Dennis Charles** for District Management was in attendance. **Don Bohlier** also in attendance. Kowalski was ill.

1. ANNOUNCEMENTS

a. Civil Tech map.

Last Monday Mike and Don met with Civil Tech, looked at the maps, looks nice with details. Dennis said a main was just found off of Ramada Dr. that used to be a County Right Of Way, which was sold to an adjacent lot about 30 years ago. There are still some things to add, that Don is recalling from memory.

b. Rose Quartz – Flood Control

Mike visited ADOT District Office to inquire about running new main through a box culvert, that is not allowed anymore. Only boring under the highway can be done with an Engineering design plan. He asked Andy about running a main from the Firestone along the Right Of Way, to add redundancy if needed. Discussed the intersection at Diamond Dr., there was nothing showing the main that crosses the highway.

ADOT owns a small square parcel that the gabion basket is touching. Mike said ADOT is aware of this project. Mike asked Don to verify, the Randy from County is not going to mess with the Army Corps of Engineers, Don confirmed. Mike told Andy this, ADOT said when you do any work in the wash, you need a permit, so Mike thinks why not just do the permit put the street back the way it was. Don and Kurt met with Randy at the site, we got the impression that the County wants to do what they want and not involve other government entities. Kurt is concerned about having to create an Easement on one or two lots, and having to get our attorney involved. Mike made the point that the covered bridge is too small for a firetruck, and what if the property owner at Jean Dr. decides to put a fence up, which would cut off the 4 homes. Mike is going to show those home owners what is planned, Kurt will write a letter. Kurt thought DVWD needs to contact Supervisor Mallory to express our concern before they

proceed, and thinks we should get on the Agenda for a Supervisor's meeting. The ADOT environmental engineer Chuck said doing the gabion basket mat as designed can't be done without a permit. As current design is, we would have to cut across at least one lot for a new main to serve Jean drive.

2. TREASURER'S REPORT

Chair Schumacher said the accountant could not attend the meeting. Next meeting we have the past months in one Minutes, plus the Audit.

3. MANAGER'S REPORT

a. Monthly Report. Dennis gave his report. September 2022 Monthly Report:

Total active customers - 769; Total Water Sales Revenue - \$21,252.10; Total Base Service - \$34,057.03; Total Tax collected - \$3,645.81 (AZ Municipal tax \$19.37); Total Current charges - \$81,955.85. Total Establishment Fees - \$280.

Average water bill \$82.37; Total Gallons pumped - 4,026,446; Total Gallons Sold - 2,951,092; Accounted Water Loss – 135,380; Unaccounted Water Loss - 947,941. Actual **PERCENT WATER LOSS – 23.54%**. Meters read from 8/19/22 to 9/19/22, 31 days.

Applications 6 owners and 4 renters, 3 new hook-ups at 5440 and 5446 Onyx Dr., 4759 Catherine Dr. There are currently 19 applications for new meters, have only 2 meters left.

On 9/14 at 1633 Garnet Dr. service line leak, estimated 58,880 gallons. On 9/27 at 1040 Lois Dr. service line leak, estimated 36,880 gal. Replaced service lines at 1601 Garnet Dr. and 1633 Garnet Dr.

Former board member David Mason contacted Management about the delays of Minutes getting posted, and correcting information on the website.

Dennis researched bulletin boards for mounting at the Ramada tank pumphouse, Board picked a one door with protective glass.

The computer replacement has involved the CUSI billing software server migration \$1,600, and Tuff Techies \$1,937.93. Don pointed out the phone number and address need to be changed.

b. Update for Rhinestone main relocation project

The project has hit rock, at 240 feet so far.

Don explained what is involved in the grant and WIFA loan administration, suggested retitle to Special Projects Manager. Fee is \$35 per hour. Kurt asked how many hours, Don said so far about 2 hours a day, estimate up to 20 hours a week maximum. The Board had budgeted \$9,000 in FY21-22.

Chair Schumacher made the motion to make Don Bohlier the Special Projects Manager on a part time basis, seconded by K. Womack.

APPROVED: 4-0. Schumacher - YES, Womack - YES, Holt - YES, Kowalski - n/a, Costianes – YES.

4. ADMINISTRATIVE

A) Approval of Regular Meeting Minutes for September 22, 2022\

Dennis wanted to add that 6 owner and 4 renter applications. Kurt said there was an error on Next Meeting for tonight. K. Womack made the motion to accept amended Minutes, seconded by J.A. Holt.

APPROVED: 4-0. Schumacher - YES, Womack - YES, Holt - YES, Kowalski - n/a, Costianes - YES.

5. NEXT MEETING PREVIEW

November 17. Update on Flood Control.

CALL TO THE PUBLIC

No comments.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 6:20 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. [aa] Robert's Rules Of Order. .

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 11/21/22.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 5145 Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: November 17, 2022 by M. Schumacher, K. Womack, J.A.Holt, N. Kowalski, R. Costianes.