

MINUTES OF OPEN PUBLIC MEETING

DIAMOND VALLEY WATER DISTRICT BOARD OF DIRECTORS

PRESCOTT VALLEY TOWN HALL
CONFERENCE ROOM #330 3RD FLOOR
7501 E. SKOOG BLVD., PRESCOTT VALLEY, AZ 86314

5:00 PM Thursday, November 17, 2022

CALL to ORDER

Chair Mike Schumacher called the **Regular Meeting** to order at 5:30 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

MIKE SCHUMACHER (P) JO ANN HOLT (P) KURT WOMACK (P)
NICHOLE KOWALSKI (NP) RICK COSTIANES (P)

Also present: No Members of the Public. **Dennis Charles** for District Management was in attendance. Also Don Bohler, DVWD Accountant John Sullivan, and CPA David A. Snyder.

1. ANNOUNCEMENTS

a. Rose Quartz – Flood Control

Mike got a text from Supervisor Mallory about arranging a meeting, have not confirmed. Chair Mike's position on this was that nothing is going to happen until the County addresses our concerns. The District does not accept the current design.

2. TREASURER'S REPORT

a. Dave Snyder Audit review. (quoted highlights)

Financial highlights:

During the year, the District's total net position increased by \$151,182.

Total District operating revenue received in 2022 increased by \$62,209 from 2021.

Total District operating expenses in 2022 decreased by \$84,486 from 2021.

Total net position 2022 \$1,878,119, 2021 was \$1,726,937.

Total operating revenues from 2021 to 2022 increased by \$62,209; the increase was a result of increased numbers of water user in 2022.

Total property, plant, and equipment, net balance 30-June-21 \$1,226,817, 30-June-22 \$1,507,511.

There was discussion about accounts that are very overdue, need to add as an Agenda item for future meetings. Mr. Snyder was excused at 5:59 pm.

b. Monthly reports.

John Sullivan handed out copies, due to several months catch up, % change is not included.

Category	30-Jun-22	31-Jul-22
Cash Balance	\$447,116.76	\$406,736.89
Accounts Receivable	\$ 76,202.18	\$ 76,478.88
Water Revenues	\$ 87,510.78	\$ 37,156.83
New Hookup Contributions/Fees Total Income	\$ 6,600.00	\$ 13,200.00
Cost of Water (Cal. Mo.)	\$ 18,420.62	\$ 22,441.36
Repairs & Maintenance	\$ 6,461.33	\$ 23,313.73
Capital Outlay - Service Line Replacement	\$ -	\$ 27,654.00

Category	31-Aug-22	30-Sep-22
Cash Balance	\$414,501.20	\$368,091.57
Accounts Receivable	\$ 67,832.00	\$ 71,011.05
Water Revenues	\$ 59,597.28	\$ 57,804.37
New Hookup Contributions/Fees Total Income	\$ 3,300.00	\$ 9,900.00
Cost of Water (Cal. Mo.)	\$ 17,304.44	\$ 20,300.40
Repairs & Maintenance	\$ 13,743.65	\$ 32,032.62
Capital Outlay - Service Line Replacement	\$ 9,100.00	\$ 9,250.00

3. MANAGER'S REPORT

a. Monthly Report. Dennis gave his October 2022 Monthly Report:

Total active customers - 769; Total Water Sales Revenue - \$18,232.59; Total Base Service - \$34,003.49; Total Tax collected - \$3,434.48 (AZ Municipal tax \$19.27); Total Current charges - \$57,270.66. Total Establishment Fees - \$315.

Average water bill \$74.47; Total Gallons pumped – 3,632,791; Total Gallons Sold – 2,592,662; Accounted Water Loss – 259,200; Unaccounted Water Loss – 780,929. Actual **PERCENT WATER LOSS – 21.5%**. Meters read from 9/19/22 to 10/19/22, 30 days.

Applications 7 owners and 2 renters, no new hook-ups. Water quality tests were good for total Coliform (two per month). Leak detection on going.

On 10/21 at Victor and Stephens the 4” main leak has been going on for a long time, estimate 172,800 gallons. On 10/22 at 1510 Douglas Ln. 2” blowoff, est. 86,400 gal.

Installed the new bulletin board at the Ramada pump station.

b. Update for Rhinestone main relocation project.

Don reported that it's been all rock requiring the hammer hoe. \$136,000 to date.

c. Storage and Office container update.

J.A. Holt said she has been doing some filing and cleanup. Kurt asked if electric has been run, no, but we can run a circuit to the Office unit.

4. ADMINISTRATIVE

Approval of Regular Meeting Minutes October 27, 2022\

Kurt discovered he had the wrong year in the fine print at the bottom. K. Womack made the motion to accept Minutes, seconded by J.A. Holt.

APPROVED: 4-0. Schumacher - YES, Womack - YES, Holt – YES, Costianes – YES, Kowalski – NA.

5. RELOCATION OF AGENDA/MINUTES BOX

Kurt thought that the location at the church was obscure, since we had improved the Ramada tank location, thought of putting the box there. Kurt consulted with DVWD Attorney Kozak about relocating, he saw no reason for keeping the current location, provided a sample letter that needs to be sent to the County to notify of the new location.

K. Womack made the motion to move the Minutes/Agenda box to the Ramada tank site; seconded by J.A. Holt.

APPROVED: 4-0. Schumacher - YES, Womack - YES, Holt – YES, Costianes – YES, Kowalski – NA.

6. NEXT MEETING PREVIEW

January. Don will do the first half calendar Manager report, Dennis will do second half.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 6:35 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. [aa] Robert’s Rules Of Order. *No revisions.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 01/27/23.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at **5090 E. Ramada Dr.**, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: January 19, 2023 by M. Schumacher, K. Womack, J.A.Holt, N. Kowalski, R. Costianes.