

MINUTES OF OPEN PUBLIC MEETING

DIAMOND VALLEY WATER DISTRICT BOARD OF DIRECTORS

PRESCOTT VALLEY TOWN HALL
CONFERENCE ROOM #330 3RD FLOOR
7501 E. SKOOG BLVD., PRESCOTT VALLEY, AZ 86314

5:00 PM Thursday, January 19, 2023

CALL to ORDER

Chair Mike Schumacher called the **Regular Meeting** to order at 5:06 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

MIKE SCHUMACHER (P) JO ANN HOLT (P) KURT WOMACK (P)
NICHOLE KOWALSKI (NP) RICK COSTIANES (P)

Also present: No Members of the Public. **Dennis Charles** for District Management was in attendance.

1. ANNOUNCEMENTS

a. Relocated Agenda/Minutes box at Ramada water tank pump house. Minutes box has been relocated, a notice was posted at the church. Womack dropped off the Yavapai County Statement of Meeting Notice paperwork to the County. Manager is getting a sign made to put on the pumphouse.

Adjourned by consensus at 5:09 PM.

2. EXECUTIVE SESSION

a. Manager duties revision due to transition change.

5:09 – 5:37 PM.

Open Meeting called to Order at 5:38 PM.

3. TREASURER'S REPORT

Mike Schumacher said it was delayed beyond our control.

4. MANAGER'S REPORT

a. Monthly Report. Dennis gave his November and December 2022 Monthly Reports:

NOVEMBER: Total active customers - 770; Total Water Sales Revenue - \$21,260.21; Total Base Service - \$34,061.33; Total Tax collected - \$3,646.00 (AZ Municipal tax \$18.64); Total Current charges - \$60,995.33; Total Establishment Fees - \$210.00.

Average water bill \$79.21; Total Gallons pumped – 3,666,882; Total Gallons Sold – 2,808,257; Accounted Water Loss – 41,280; Unaccounted Water Loss – 817,345. Actual **PERCENT WATER LOSS – 22.29%**. Meters read from 10/19/22 to 11/18/22, 30 days.

Applications 5 owners and 1 renter, 11/25 new service at 1801 Topaz. Water quality tests were good for total Coliform (two per month). Leak detection on going.

On 11/04 at 1519 Pearl Ln. 2 inch blowoff, est. 17,280 gallons. 11/22 at 1764 Lapis Dr. 1” service, est. 24,000 gal. Reconnected chain link fence at Ramada tank.

DECEMBER: Total active customers - 770; Total Water Sales Revenue - \$21,749.50; Total Base Service - \$34,111.50; Total Tax collected - \$3,392.54 (AZ Municipal tax \$22.75); Total Current charges - \$69,021.30; Total Establishment Fees - \$105.00.

Average water bill \$97.05; Total Gallons pumped – 3,876,320; Total Gallons Sold – 2,648,310; Accounted Water Loss – 29,000; Unaccounted Water Loss – 828,010. Actual **PERCENT WATER LOSS – 21.36%**. Meters read from 11/18/22 to 12/19/22, 30 days.

Applications 4 owners and 0 renters, no new hook-ups. Water quality tests were good for total Coliform (two per month). Leak detection on going.

On 1/22 the Rhinestone Project 29,000 gallons.

New service line pricing quotes from Northern Edge and Canyon Edge, cost to customer. Need to review and update District approved Contractor list.

b. Update for Rhinestone main relocation project. Total \$261,702.74. Rhinestone project has only some gravel and concrete installation for home owner.

c. Change of duties, grant administration. Tabled until next meeting.

d. WIFA loan, Civil Tech. Since Nichole was not in attendance, and Mike has a meeting planned with Civil Tech, tabled until next meeting.

e. [added] Manager Year End Report, June – December 2022

Projects/Purchases: Purchased two new shipping containers for Ramada pump station. New computer for office. Rhinestone water main relocation project is basically completed (see 4b above). Moved posting board to Ramada tank location.

New Services: June 1, July 1, August 2, September 3, October 0, November 1, December 0. Average 1.14 per month.

Percent Water Loss: June 20.58%, July 21.17, August 23.29, September 23.54, October 21.5, November 22.29, December 21.36. Average 21.96% for 6 months.

Average Water Bill: \$83.29 for 6 months.

Total Active Customers: June 762, July 766, August 768, September 769, October 769, November 770, December 770.

Water Meters: Owed water meters – 7 currently have manual meters (will need to be replaced when we have new shipment). New hookup water services applications 12. DVWD Fees and Charges needs to be updated and adopted. Meters need replacement 6 (inaccurate reads every month). Ferguson Meter invoice quote \$9,667.62. Cost of meters \$340.05.

Projects for 2023: \$1.6M grant money. Adopt 30-60-90 day delinquent Shut-off policy. Update Emergency Operation Plan. Mapping needs to get updated. Electricity to office container. Lockable valve at the end of Moonstone. Discussed numerous items that needed attention. Suggested adding a

meter at each pump station, to help determine what area is losing more; Kurt said this has been discussed before. Need to discuss pumps in future meetings.

Note: January – June 2022 was under previous Manager Bohler, report not submitted.

5. ADMINISTRATIVE

Approval of Regular Meeting Minutes for November 17, 2022\

J.A. Holt made the motion to accept the Minutes, seconded by K. Womack.

APPROVED: 4-0. Schumacher - YES, Womack - YES, Holt - YES, Kowalski - NP, Costianes - YES.

6. NEXT MEETING PREVIEW

Date TBA. Treasurer's report, WIFA loan, Civil Tech. Preliminary Budget, 1 and 5 year Plan discussion.

CALL TO THE PUBLIC

No Public, no comment.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 6:36 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. [aa] Robert's Rules Of Order. .

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 3/07/23.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at **5090 E. Ramada Dr.**, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: _____, 2022 by M. Schumacher, K. Womack, J.A.Holt, R. Costianes.