

# MINUTES OF OPEN PUBLIC MEETING

## DIAMOND VALLEY WATER DISTRICT BOARD OF DIRECTORS

PRESCOTT VALLEY TOWN HALL  
CONFERENCE ROOM #330 3RD FLOOR  
7501 E. SKOOG BLVD., PRESCOTT VALLEY, AZ 86314

**5:00 PM Thursday, February 23, 2023**

### CALL to ORDER

Chair Mike Schumacher called the **Regular Meeting** to order at 5:10 pm.

### ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

**MIKE SCHUMACHER (P)      JO ANN HOLT (P)      KURT WOMACK (P)**  
**NICHOLE KOWALSKI (NP)      RICK COSTIANES (P)**

**Also present:** No Members of the Public. **Dennis Charles** for District Management was in attendance.

### 1. ANNOUNCEMENTS

a. Resignation of Don Bohlier as Special Projects Manager

Mr. Bohlier submitted his resignation letter January 06, 2023. Accepted per Executive Session discussion in previous meeting by consensus.

### 2. TREASURER'S REPORT

John Sullivan dropped in to deliver copies of Treasurer reports. The Rhinestone project dropped the Cash Balance amount.

Category	31-Oct-22	30-Nov-22	31-Dec-22
Cash Balance	\$302,860.04	\$217,079.25	\$169,386.88
Accounts Receivable	\$ 69,472.94	\$ 70,456.50	\$ 72,447.33
Water Revenues	\$ 53,821.10	\$ 56,414.38	\$ 61,131.36
New Hookup Contributions/Fees Total Income	\$ 4,250.00	\$ 4,300.00	\$ -
Cost of Water (Cal. Mo.)	\$ 16,828.48	\$ 16,828.48	\$ 16,356.16
Repairs & Maintenance	\$ 7,377.81	\$ 4,462.61	\$ 1,857.15
Capital Outlay - Service Line Replacement	\$ 62,693.97	\$114,449.58	\$ 72,740.54

### 3. MANAGER'S REPORT

a. Monthly Report. Dennis gave his January 2023 Monthly Report:

Total active customers - 770; Total Water Sales Revenue - \$16,408.32; Total Base Service - \$33,479.40; Total Tax collected - \$3,272.96 (AZ Municipal tax \$15.49); Total Current charges - \$61,562.49; Total Establishment Fees - \$175.00.

Average water bill \$79.95; Total Gallons pumped – 3,177,610; Total Gallons Sold – 2,371,159; Accounted Water Loss – 53,000; Unaccounted Water Loss – 753,451. Actual **PERCENT WATER LOSS – 23.71%**. Meters read from 12/19/22 to 1/19/22, 31 days.

Applications 4 owners and 0 renters. New hook-ups at 1597 Douglas and 1589 Douglas. Water quality tests were good for total Coliform (two per month). Leak detection on going.

On 1/03 on Rhinestone leak on 4 inch main, 53,000 gal. At 1764 Lapis replace service lines. No water main on Douglas, 2 inch main installed to connect to new services.

b. Update for grants.

Had a meeting with Yavapai County, Nichole Kowalski and Schumacher. Mike asked if replacing the main across AZ69 could be covered, call it a service line, include a meter on the west side. Dennis discussed the phases with basic estimates, consulted with an Engineer in Phoenix. 12” bore job, 8” or 10” water line inside a sleeve. The County pays Engineers and Contractors directly. Dennis scheduled bid openings for our meeting dates. Kurt asked about status of our map; still has some areas to get updated.

#### **4. ADMINISTRATIVE**

A) Approval of Regular Meeting Minutes January 19, 2023\

J.A.Holt made the motion to accept the Minutes, seconded by K. Womack.

**APPROVED:** 4-0. Schumacher - YES, Womack - YES, Holt - YES, Costianes - YES.

#### **5. DISCUSS UPCOMING BUDGET**

a. Short and Long Range Projects.

Tabled.

b. Prescott Valley proposed rate increase.

Schumacher saw on the Prescott Valley Facebook page that they are going to increase their water rates. Discussed how we follow with Budget discussions, and a Public Hearing when the Fee schedule is changed. Schumacher said he intends to attend meetings about water. Kurt gave a summary of the proposed Waste Water Improvement District for Manager Charles, and why it stalled, plus what the “previous board” wanted to do with a replacement project.

#### **6. NEXT MEETING PREVIEW**

Start of Budget. Update Operating Manual regarding 30-60-90 day lockoff. Grant update. Unless there is an emergency, plan to skip next month.

#### **CALL TO THE PUBLIC**

No members of the public present.

#### **ADJOURNMENT**

Adjourned by consensus.

#### **Meeting adjourned at 6:06 PM**

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. [aa] Robert’s Rules Of Order. *No revisions.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 4/24/23.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at **5090 E. Ramada Dr.**, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: [contact-us@dvwdist.com](mailto:contact-us@dvwdist.com)

**APPROVED ON:** \_\_\_April 20, 2022 by M. Schumacher, K. Womack, J.A.Holt, N. Kowalski, R. Costianes.