

MINUTES OF OPEN PUBLIC MEETING

Diamond Valley Water District Board of Directors

PRESCOTT VALLEY TOWN HALL
CONFERENCE ROOM #330 3RD FLOOR
7501 E. SKOOG BLVD., PRESCOTT VALLEY, AZ 86314

4:00 PM Thursday, May 25, 2023

CALL to ORDER

Chair Mike Schumacher called the **Regular Meeting** to order at 4:08 pm.

ROLL CALL of BOARD MEMBERS P= Present. NP= Not Present

MIKE SCHUMACHER (P) **JO AN HOLT (P)** **KURT WOMACK (P)**
~~NICHOLE KOWALSKI (NP)~~ **RICK COSTIANES (P)**

Also present: No Members of the Public. **Dennis Charles** for District Management, and **John Sullivan** from Accountant Crandall's SCCA Solutions was in attendance. J.A. Holt via speaker phone.

1. ANNOUNCEMENTS

N. Kowalski was at child's graduation.

a. Upcoming Budget Hearing June 7.

Room is reserved for 3:00 pm. Ad will be in the newspaper. Womack will get signs posted at 5 locations. Hearing Notice already posted on website and at Ramada tank location. John Sullivan will attend.

b. Yavapai Flood Control District, Jean Drive update.

Womack observed the ductile iron main pipe is more exposed by the last storm, and the outside of the wash bend has eroded more. The County's design could have cut into that pipe. The hospital construction site across the highway has excavated blasted boulders and soil that could be used, great opportunity. Womack asked if we should contact the Army Corps of Engineers to ask if the County has to get a permit to do the mitigation correctly, agreed by consensus, Kurt will write the letter.

There was a complaint about our website not showing Board member terms, Schumacher went to the County to confirm, and found out the County had not updated on their end. We will get updated and corrected, showing dates of terms focusing on Holt and Kowalski.

2. TREASURER'S REPORT

a. April 2023 Monthly report.

Category	30-Apr-23	31-Mar-23
Cash Balance	\$175,222.43	\$151,052.85
Accounts Receivable	\$ 66,891.54	\$ 69,807.10
Water Revenues	\$ 53,323.45	\$ 55,158.55
New Hookup Contributions/Fees Total Income	\$ 0	\$ 0
Cost of Water (Cal. Mo.)	\$ 18,250.00	\$ 15,989.64

Repairs & Maintenance	\$ 0	\$ 7,672.89
Capital Outlay - Service Line Replacement	\$ 0	\$ 1,676.00

3. MANAGER'S REPORT

a. Monthly Report. Dennis gave his April 2023 Monthly Report:

February: •Total active customers 772. •Total Water Sales Revenue \$16,800.94. •Total Base Service \$34,133.52. •Total Tax Collected \$3,341.76 (AZ Municipal tax \$15.81). •Total Current charges \$57,387.23. •Total Establishment Fees \$245.

•Average water bill \$74.34. •Total gallons pumped 3,722,018. •Total gallons sold 2,421,499.
 •Accounted water loss 416,000. •Unaccounted water loss 884,519. •**Actual PERCENT WATER LOSS = 23.76%**. •Meters read from 3/20/23 to 4/19/23.

Applications 4 owners and 7 renters, no new hook-ups.

On 4/1 at 1910 Diamond Dr. leak on 6 inch main, full amount accounted loss.

Dennis has been working on Annual Report for 2022 Water Withdrawal and Use submitted, consumer confidence report, updating the Emergency Operation Plan and Emergency Response Plan for ADEQ. He is up to date with ADEQ reports pointed out by previous Manager. Hospital continues blasting.

b. Update on Primary Service Line Under AZ69 Grant.
 No update due to reports.

4. ADMINISTRATIVE

a. Approval of Regular Meeting Minutes April 20, 2023.
 J.A. Holt made the motion to accept the Minutes, seconded by K. Womack.
APPROVED: 4-0 Schumacher - YES, Womack - YES, J.A. Holt - YES, Costianes - YES.

5. NEXT MEETING PREVIEW

'23 - '24 Budget Hearing on June 7 at 3:00 pm.

CALL TO THE PUBLIC

No comments.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 4:27 PM.

NOTE: [M00.00.2023] indicates reference to Minutes from previous meetings. [aa] Robert's Rules Of Order. *Revision in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/secretary and made available on 6/29/23.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an Agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in the file box at permanent location at 5090 E. Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested Public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvdist.com

APPROVED ON: June 28, 2023 by M. Schumacher, K. Womack, J.A. Holt, R. Costianes.