

MINUTES OF OPEN PUBLIC MEETING

Diamond Valley Water District Board of Directors

PRESCOTT VALLEY PUBLIC LIBRARY
CRYSTAL ROOM 3RD FLOOR
7401 E. SKOOG BLVD., PRESCOTT VALLEY, AZ 86314

5:00 PM Thursday, August 24, 2023

CALL to ORDER

Chair Mike Schumacher called the **Regular Meeting** to order at 5:03 pm.

ROLL CALL of BOARD MEMBERS P= Present. NP= Not Present

MIKE SCHUMACHER (P) **JO AN HOLT (P)** **KURT WOMACK (P)**
NICHOLE KOWALSKI (P) **RICK COSTIANES (P)**

Also present: No Members of the Public. **Dennis Charles** for District Management.

1. ANNOUNCEMENTS

- a. Yavapai Flood Control District
K. Womack sent a request for information through the Army Corps of Engineers website, to see if a permit was required to properly build the retaining structure on Rose Quartz at Jean Drive. He asked Board members to participate in a betting pool when they would respond, and everyone lost, no response was received. The grading at the Robin Drive hospital site is still under way, lost opportunity.
J.A. Holt said the Flood Control District responded to her street in two days, a hole has opened up.
- b. Chair Schumacher had the County Elections Department email the Notice of Elections form. Our email administrator John Sullivan had updated having Mike get all emails, so he is getting all correspondence. Mike is going to let the Board know everything such as this, previous Chair had been taking care of business without letting the Board know.
- c. Chair Schumacher got another email from Cole Arreolo-Karr, Federal Advocacy Director, National Special Districts Coalition, regarding EPA rolling out \$50M for Disadvantaged Communities' Clean, Safe [drinking] Water infrastructure needs. [...] The Small, Underserved and Disadvantaged Communities (SUDC) grant will be administered through your state agencies handling water infrastructure needs. \$5 million is set aside for tribes. FY23 allocations of the Water Infrastructure Improvement for the Nation (WIIN) Act. [...] Arizona allocation is \$1,021,000. A discussion about back-up generators commenced, Kurt said the Board briefly discussed the idea before. Future agenda item, tabled.

2. TREASURER'S REPORT

a. Schumacher overlooked getting a report, Womack said he had called John Sullivan about getting the June report, because it's the end of the year and the Audit is under way, he could have provided a partial report, Kurt told him to just provide the complete report later.

3. MANAGER'S REPORT

a. Monthly Report. Dennis gave his July 2023 Monthly Report:

•Total active customers 775 •Total Water Sales Revenue \$24,742.20 •Total Base Service \$34,308.37
•Total Tax Collected \$3,901.30 (AZ Municipal tax \$22.16) •Total Current charges \$75,241.12 •Total Establishment Fees \$245.

•Average water bill \$97.08 •Total gallons pumped 4,332,430. •Total gallons sold 3,408,902. •Accounted water loss 30,240. •Unaccounted water loss 917,678. •**Actual PERCENT WATER LOSS = 21.18%** (last mo. 21.26%). •Meters read from 6/19/23 to 7/19/23, 30 days.

Applications 4 owners and 3 renters, 3 new hook-ups.

On 7/03 at 1750 4873 Gemstone 1" galvanized leak service line 4,320 gallons lost. On 7/31 at 1925 Coral service line leak in 2 locations 20,160 gallons. Water loss flushing on 3 new service lines.

Dennis said some remote read meter batteries need to be replaced, should still be under warrantee, life should be 20 years 10 years minimum. The steel mail box installation at the Ramada site is progressing.

b. Update on Primary Service Line Under AZ69 Grant.

Dennis provided copies of the Engineering and Design of Primary Service Line Crossing Highway 69 bid package. The Board will need to be the bid Selection Committee, we will need to have a Special Session to score the firms, Dennis used other documents for a template to develop a scoring sheet. Required pre-bid meetings, on-site will be September 27 at 3:00 pm, mandatory meeting Sept. 27 at 5:00 pm at Yavapai County Building on 1015 Fair St. Scope of work (abbreviated) to bore under highway 69, 12" sleeve for 8" pipe to replace the existing 4" Transite pipe that is unknown exact location. There will be isolation valves at each end of each pipeline, keeping the existing for redundancy. Dennis consulted with Jason Fann to develop this process for getting engineering. Discussed procedure for the Selection Committee, considering we will be a quorum Kurt said we need to announce as a Workshop or such, will confirm with District Attorney Kozak.

c. Website update.

Dennis removed the Covid notices, and considered it up to date.

4. ADMINISTRATIVE

a. Approval of Regular Meeting Minutes July 27, 2023.

J.A. Holt made the motion to accept the Minutes, seconded by M. Schumacher.

APPROVED: 5-0 Schumacher - YES, Womack - YES, J.A. Holt - YES, Kowalski - YES, Costianes - YES.

5. NEXT MEETING PREVIEW

Might not have a September meeting, other than dealing with the grant.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 6:04 PM.

NOTE: [M00.00.2023] indicates reference to Minutes from previous meetings. [aa] Robert's Rules Of Order. *No revisions.*

Meeting Minutes prepared by Kurt Womack, Clerk/secretary and made available on 1/02/24.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an Agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in the file box at permanent location at 5090 E. Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested Public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@diamondvalleywaterdistrict.com

APPROVED ON: December 21, 2023 by M. Schumacher, K. Womack, J.A. Holt, R. Costianes.