

MINUTES OF OPEN PUBLIC MEETING

Diamond Valley Water District Board of Directors

PRESCOTT VALLEY CIVIC CENTER
7501 SKOOG BLVD., ROOM 330
PRESCOTT VALLEY, AZ 86314

4:00 PM Thursday, January 25, 2024

CALL to ORDER

Chair Mike Schumacher called the **Regular Meeting** to order at 4:07 pm.

ROLL CALL of BOARD MEMBERS P= Present. NP= Not Present

MIKE SCHUMACHER (P) **JO AN HOLT (P)** **KURT WOMACK (P)**
NICHOLE KOWALSKI (P) **RICK COSTIANES (P)**

Also present: No Members of the Public. **Dennis Charles** for District Management was in attendance. J.A. Holt via phone.

1. ANNOUNCEMENTS

a. Update on future meeting location.

For three months at a time, we can use the room in the Prescott Valley Civic Center (town hall) once a month, no charge because we are a government entity. Maybe we can use Accountant Crandall's office, for extra meetings.

2. ELECTION OF 2024 OFFICERS

- a. Chair (Point of Contact): Michael Schumacher
- b. Vice Chair: Jo Ann Holt
- c. Clerk/Secretary: Kurt Womack
- d. Treasurer: Nichole Kowalski
- e. Member At Large: Rick Costianes

K. Womack made the motion to switch his position with J.A. Holt, failed due to lack of a second.

M. Schumacher made the motion to keep the same positions; seconded by J.A. Holt.

APPROVED: 4-1 Schumacher - YES, Womack - NO, J.A. Holt - YES, Costianes - YES, Kowalski - YES.

3. ENGINEERING AND DESIGN OF PRIMARY SERVICE LINE CROSSING HIGHWAY 69

a. Sealed bids opening.

Received only one bid from CivilTech, total projected budget, just for Engineering, \$153,977.

M. Schumacher made the motion to accept the Bid, seconded by K. Womack.

APPROVED: 5-0 Schumacher - YES, Womack - YES, J.A. Holt - YES, Costianes - YES, N. Kowalski - YES.

4. UPCOMING RATE HEARING

a. Discuss new rate based on Prescott Valley increases, set date.

K. Womack requested that we have the new Rate Schedule numbers, for each year, 2024, '25, '26, '27 and '28. Does not mean we are locked in for 5 years without review. Schumacher suggested that we see what the first month's PV bill is with their new rates. Womack talked briefly with DVWD Attorney Kozak, about how to handle this stepped increase for 5 years. We can still do a Hearing every year, if we wanted. N. Kowalski worked for Prescott Valley years ago, wanted clarification about the District not having to do a Hearing if only the PV rate is raised. Kurt discussed what part of the DVWD Rate Schedule needs revising. The Commodity Rates requires revision. What about Hook-up Fees, or research what surrounding areas are costing? Looks like the Hearing will be on March 28, can combine with a Regular Meeting. Agreed by consensus to discuss and vote next month, to go for Hearing.

5. TREASURER'S REPORT

a. December Monthly Report.

Had not been prepared, tabled.

3. MANAGER'S REPORT

a. Monthly Reports. Dennis gave his **December** 2023 Monthly Report:

•Total active customers 779. •Total Water Sales Revenue \$16,479.83. •Total Base Service \$34,039.84.
•Total Tax Collected \$3,312.41 (AZ Municipal tax \$15.19). •Total Current charges \$55,630.03. •Total Establishment Fees \$175.

•Average water bill \$71.41. •Total gallons pumped 3,409,920. •Total gallons sold 2,294,416.
•Accounted water loss 405,200. •Unaccounted water loss 737,304. •**Actual PERCENT WATER LOSS = 21.62%**. •Meters read from 11/20/23 to 12/19/23.

Applications 2 owners and 4 renters. Four new hook-ups:

At 1812 N. Rose Quartz Dr., 1818 N. Rose Quartz Dr., 1824 N. Rose Quartz Dr., 1840 N. Rose Quartz Dr. On 12/13 at 1868 N. Crystal Dr., 410,700 gallons. On 12/13 at 1910 Coral 35,000 gal. On 12/08 meeting with Grant bidders. Requested purchase of 20 more meters for \$7,047.95, agreed by consensus. Will do the end of year report next month. Having trouble finding Contractors who carry \$1M insurance to install new services.

b. Grant update, 69 estimate Engineering cost design.

Approved Item 3. Need to get these Minutes to the County a.s.a.p.

7. ADMINISTRATIVE

a. Approval of Regular Meeting Minutes December 21, 2023.

J.A. Holt made the motion to accept the Minutes, seconded by R. Costianes.

APPROVED: 5-0 Schumacher - YES, Womack - YES, J.A. Holt - YES, Costianes - YES, Kowalski - YES.

8. NEXT MEETING PREVIEW

Regular Meeting will be this same location. Feb. 22 at 4:00pm.

CALL TO THE PUBLIC

No comments.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 4:44 PM.

NOTE: [M00.00.2023] indicates reference to Minutes from previous meetings. [aa] Robert's Rules Of Order. *No revisions.*

Meeting Minutes prepared by Kurt Womack, Clerk/secretary and made available on 3/05/24.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an Agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in the file box at permanent location at 5090 E. Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested Public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvdist.com

APPROVED ON: February 29, 2024 by M. Schumacher, K. Womack, J.A. Holt, N. Kowalski, R. Costianes